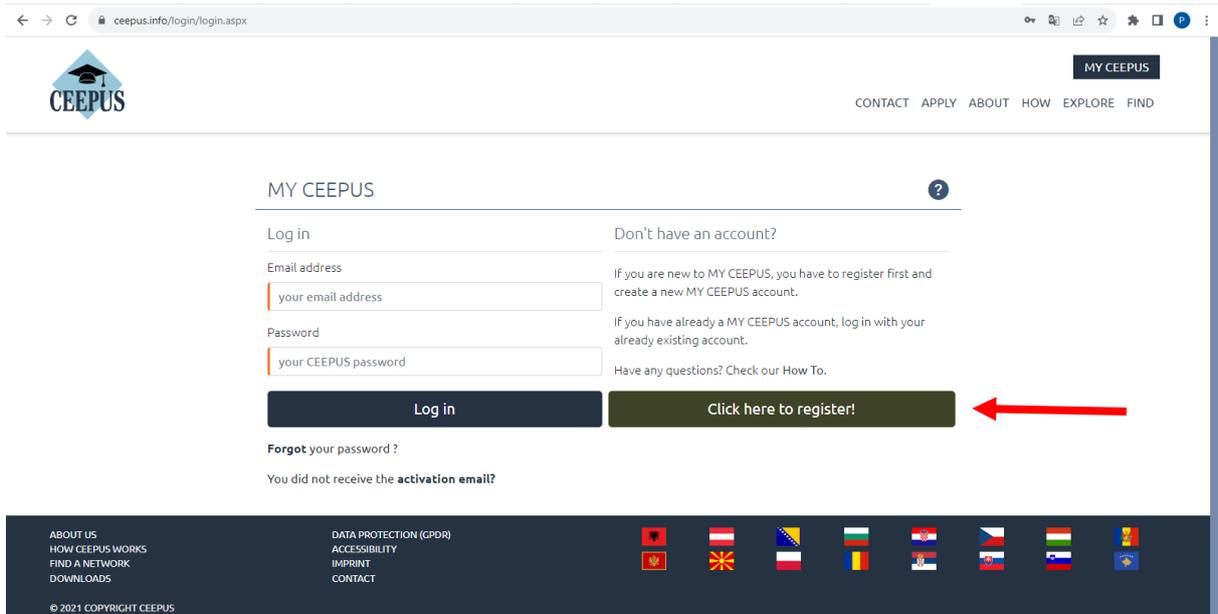
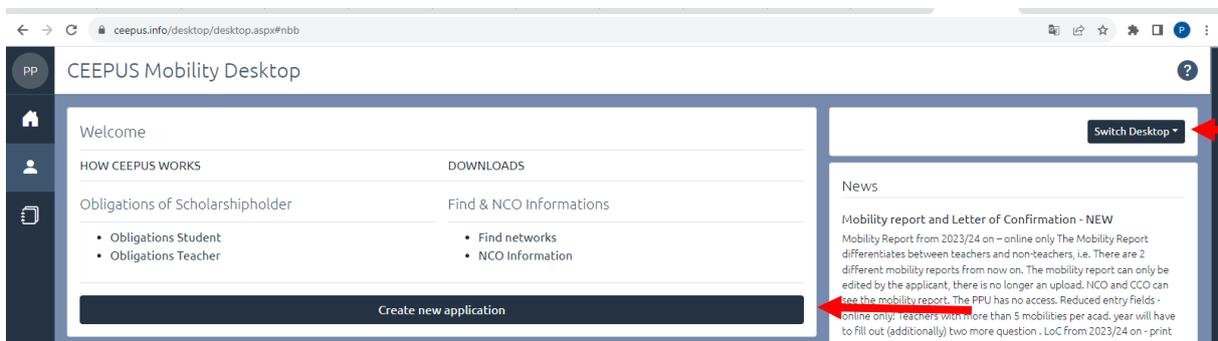


HOW TO CREATE APPLICATION FOR CEEPUS MOBILITY:

1. Create your account at ceepus.info – Click here to register:



2. Log in into the system, Switch desktop to CEEPUS mobility desktop and press Create new mobility



3. Agree Step 1

CEEPUS Mobility Wizard - Step 1

To make applying as easy as possible for you, the CEEPUS Mobility Wizard will guide you through the first steps. You can find further information on clicking the question sign on the upper right corner in the menu bar.

To get started, please choose one of the following answers and then click on the button "next step".

YES,
I will apply for a mobility in an existing network (I know my home and host institution) I also know the number of my CEEPUS Network (= CEEPUS Network Number, "CPNR").
If the CPNR is unknown, you can find it here.

NO,
I am planning to apply as a freemover. To my knowledge neither my home institute nor my host institute participate in a CEEPUS network.

Note: the software might suggest possible CEEPUS partner institutions of your home institution for you to select, if applicable.

cancel next step

4. In step 2 you have to select: Academic year, CEEPUS network number- CZ-111 or AT-50, home country and institution, than **according to your preference** host country and institution (example Austria, University of Graz), mobility type: student – whole semester (4-5 months) or short term student (1-2 months)

CEEPUS Mobility Wizard - Step 2

I hereby confirm that this is my own account and that I am creating a mobility application for myself.

Please note that it is strictly forbidden to create mobility applications for other persons from this account.

Academic Year: Academic Year 2023/2024

CEEPUS Network Number: CZ-0111-18-2324

Home Country: Czech Republic

Home Institution: Mendel University in Brno, The Faculty of Regional Development and International Studies

Mendel University in Brno
The Faculty of Regional Development and International Studies
Dr. Pavel Ptacek

Host Country: Austria

Host Institution: University of Graz, Institut für Geographie und Raumforschung

University of Graz
Institut für Geographie und Raumforschung
Mag.Dr. Wolfgang Sulzer

Mobility type: Student

cancel next step

5. In the next step you should select the **start date of your mobility** – check with coordinator the date when semester starts, it can be different in different countries and fill in **number of months of your stay** (usually 4-5 months and minimum 3 months for semester mobility), 1-2 months for short term stay

ceepus.info/document/document/MOBApp/_edit/document_extern_mob_basedata.aspx#nbb

M-CZ-0111-2324-175151

< Basedata Save

Network

CZ-0111-18-2324
 GEOREGNET: Geography and regional development in Central and Southeastern Europe
 Home Institution
 Mendel University in Brno, The Faculty of Regional Development and International Studies

Exchange Information

Host Institution
 University of Graz, Institut für Geographie und Raumforschung

Mobility Type
 Student

Possible mobility: 20 month(s).

Possible start date
 01.03.2024

Tendered Months
 4
 min: 3 - max: 10

Important Notice:
 Please make sure to choose the correct category:

- Student: select this if you are a student and you want to stay for AT LEAST 3 months
- Short Term Student: select this if you are a student and you want to stay for LESS than 3 months, e.g. for a regular excursion (min. 10 days) or if you are a thesis student
- Teacher: if you are a teacher, please always choose ONLY THIS category, no matter for how long you want to stay
- Short Term Excursion (min. 3 days): select this if you are a student and you want to participate in this special activity

6. Then you fill in all necessary information – mostly Motivation, Education and Knowledge of languages (all strips on the left side of the compartment will turn from red to green). If not, you cannot submit the application. **Special attention please pay to your motivation – it is important for evaluation of your application in incoming university!**

7. As a final step you press „submit“.